

Updating your Email Address

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Updating Your Email Address and Username

Creation Date: Mar 03, 2025

Created By: Bridget Fairbanks

1. Click on View/Edit Profile

The screenshot shows a user profile page for Bridget Fairbanks. The page is divided into a left sidebar and a main content area. The sidebar is purple and contains a profile picture, the name 'Bridget Fairbanks', and several menu items: 'View/Edit Profile' (highlighted with a red box), 'My Company', 'My Events', 'My Invoices', 'Shopping Cart', 'Store', and 'Change Password'. The main content area is white and features a header with the HBA logo and 'Association' text, and 'OUR IMPACT' on the right. Below the header, it says 'Hello, Bridget!'. A 'KEY STATISTICS' section shows 'Your company has 35 members wo' and a 'VIEW MORE' button (highlighted with a red box). At the bottom, there is a section for 'Volunteering with the HBA' and 'UPCOMING TASKS'.

2. Click on Primary Email *

First Name *	Bridget	Last Name *	Fairbanks	
Job Title	Customer Experience Manager			
Fiscal Code/Tax ID (for VAT invoices)				
My Contact Information				
Primary Email *	<input type="text" value="[Redacted]"/>		Web Login Name *	<input type="text" value="[Redacted]"/>
Preferred Phone *	973-575-0606 x0	Mobile Phone *	<input type="text" value="[Redacted]"/>	
My Billing Address				
Street 1 *	165 Passaic Ave Ste 204			
Street 2				
City			State/Province	

3. Click on Save changes to profile

Other dietary restriction

My Speaker Bio

Speaker bio (Enter a link/URL to your bio)

SAVE CHANGES TO PROFILE

BA

ing the advancement
part of women in the

HBA COMMUNITY

HBA THINK TANK

CAREER OPPORTUNITIES