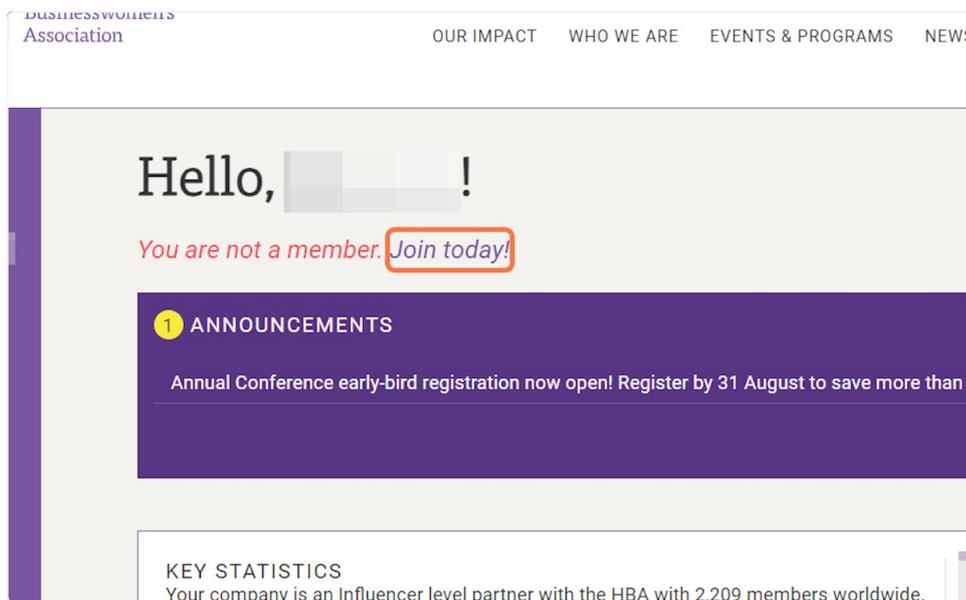


# How to join with a Designee Membership

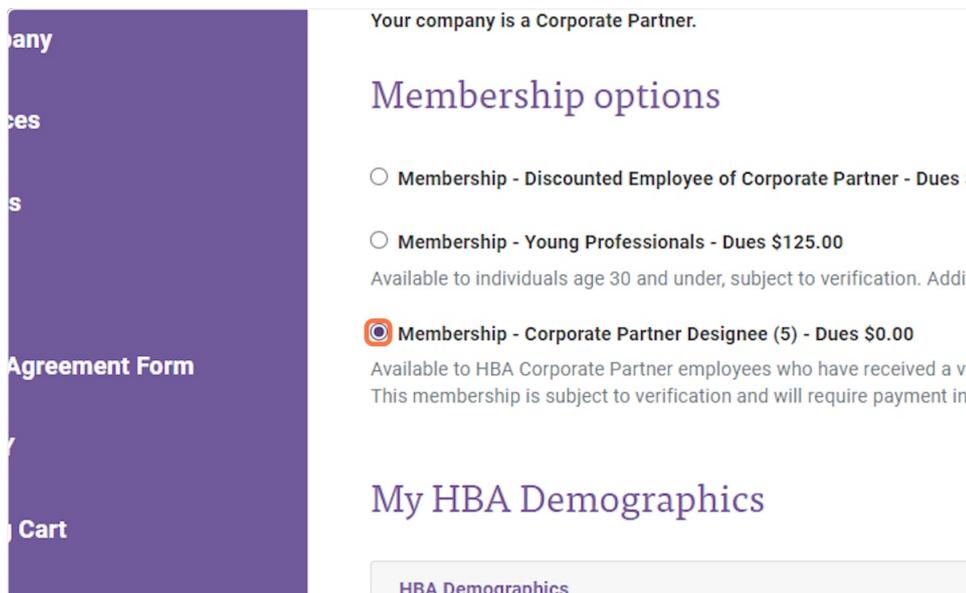
Last Modified on 08/07/2023 9:47 am EDT

## 1. Click on Join today!



## 2. Select Membership - Corporate Partner Designee - Dues \$0.00

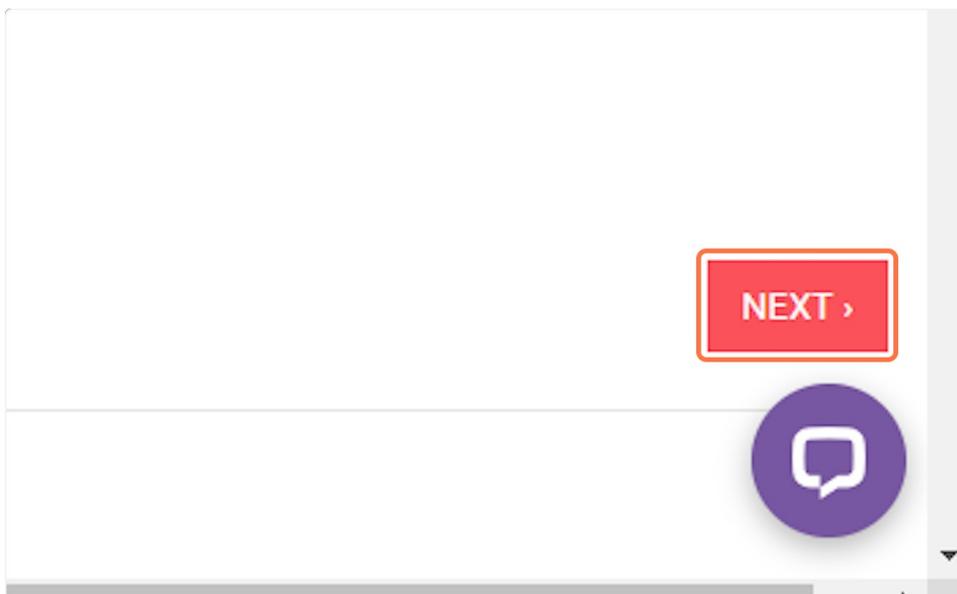
Please note that the designee memberships align with the Corporate Partner contract dates)



### 3. Complete the required My HBA Demographics fields

The screenshot shows a web interface for HBA membership. On the left is a purple sidebar with navigation links: My Company, My Invoices, My Events, Store, Speaker Agreement Form, My WOTY, Shopping Cart, WOTY Table Preorders, and My RSL Confirmation. The main content area has a header "Your company is a Corporate Partner." and a section titled "Membership options" with three radio buttons: "Membership - Discounted Employee of Corporate Partner - Dues \$199.20", "Membership - Young Professionals - Dues \$125.00", and "Membership - Corporate Partner Designee (5) - Dues \$0.00". Below this is the "My HBA Demographics" section with a form titled "HBA Demographics". The form contains several dropdown menus: "IDENTIFIED GENDER" (with "Female" selected and highlighted by a red box), "RACE/ETHNICITY", "WHAT IS YOUR ROLE TITLE", "YEARS OF INDUSTRY EXPERIENCE", "CURRENT LEVEL OF RESPONSIBILITY", "WHAT IS YOUR CAREER GOAL IN THE NEXT 1-2 YEARS", "COMPANY TYPE", and "COMPANY SIZE". At the bottom of the form is a section for "Online Membership Directory Preferences" with a checkbox for "INCLUDE IN DIRECTORY". A purple chat icon is visible in the bottom right corner of the form area.

### 4. Click on NEXT >



### 5. Enter the validation code for your designee membership and click submit

If you do not know your validation code please reach out to your key liaison at your company.

1 MEMBERSHIP AND PROFILE 2 MEMBERSHIP SUMMARY

You have selected Corporate Partner Designee Membership.  
This membership requires your Corporate Partner's validation code.  
Please verify your validation code by entering below and press Submit before moving to the next step.

< PREVIOUS

6. You will be redirected to your review page. Simple click "Next"

Member Dues - Membership - Corporate Partner Designee (5)

Total: \$0.00

Item	Price
Member Dues - Membership - Corporate Partner Designee (5)	\$0.00
Fees	
Total:	\$0.00

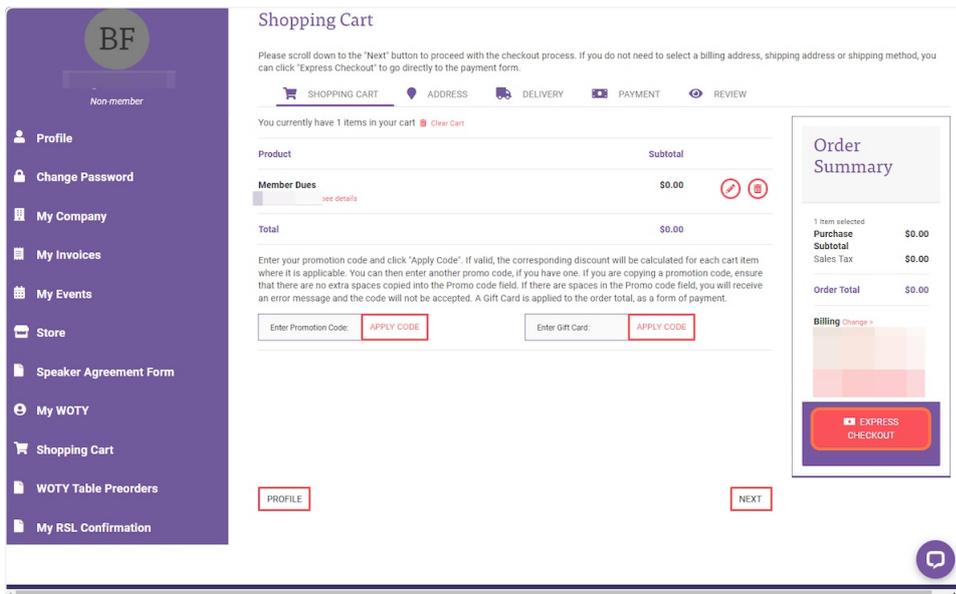
Note: price shown reflects full membership pricing. If you have a promo code you will be able to add it on the next page.

< PREVIOUS

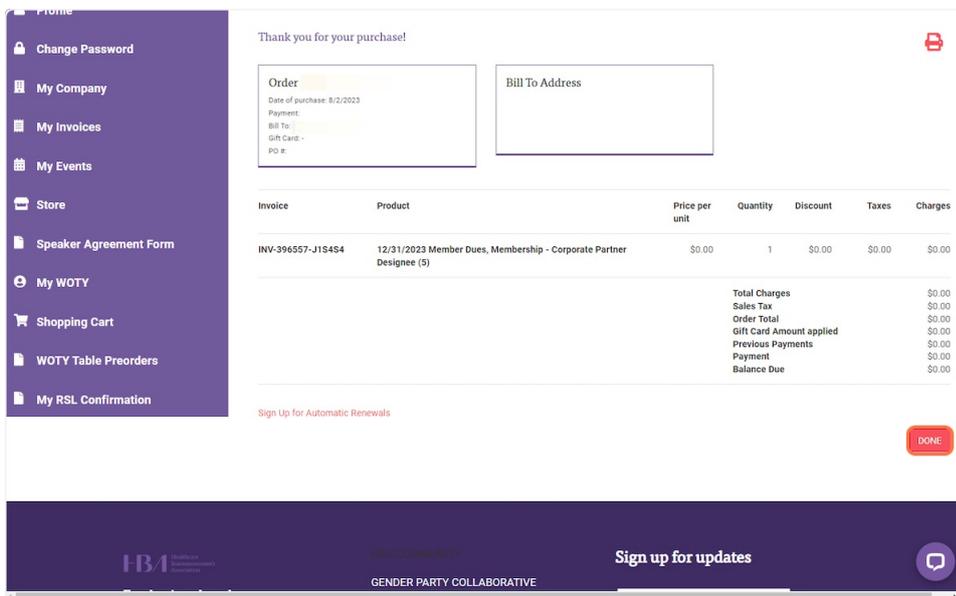
NEXT >



7. Now you are in the shopping cart. You will see your balance is \$0/€0. Click Express Checkout



## 8. Click Done to finalize your registration



9. Once your membership registration is complete you will receive an email confirmation and your HBA profile should now reflect member status.