

Cancellation and Substitution Policy

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Cancellation Policy:

Confirmed registrants may cancel and receive a full refund (minus a €90 administrative fee) until 15 May 2026. A completed [cancellation form](#) must be received no later than 15 May 2026. Registrants who do not cancel by 15 May 2026 and do not attend will be responsible for the full registration fee. *Note: If a portion of your registration fee covers HBA membership dues, this is nonrefundable and nontransferable per the HBA policy.*

Substitution Policy:

Confirmed registrations may substitute their registration by 29 May 2026. A completed [substitution form](#) must be received no later than 29 May 2026. No substitutions will be given after this date. Substitution to a non-member will require paid membership to the HBA in addition to the substitution fee. *Note: If a portion of your registration fee covers HBA membership dues, this is nonrefundable and nontransferable per the HBA policy.*
