

Mobile App - Using the Directory

Last Modified on 09/29/2021 11:23 am EDT

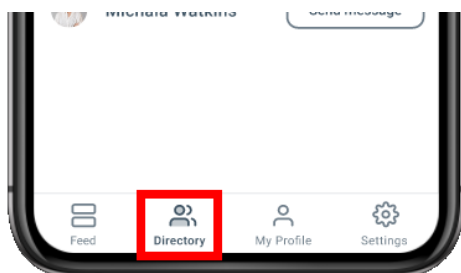
The **Directory** serves two purposes:

- **Member search** - It enables you to search for and find other members, allowing you to view their profiles, send them messages, connect with them, and more.
- **Connection hub** - It lists all of the people you've **connected** with, along with any **pending requests** from others wanting to connect with you. Tap the appropriate button to either *reject* or *accept* connection requests.



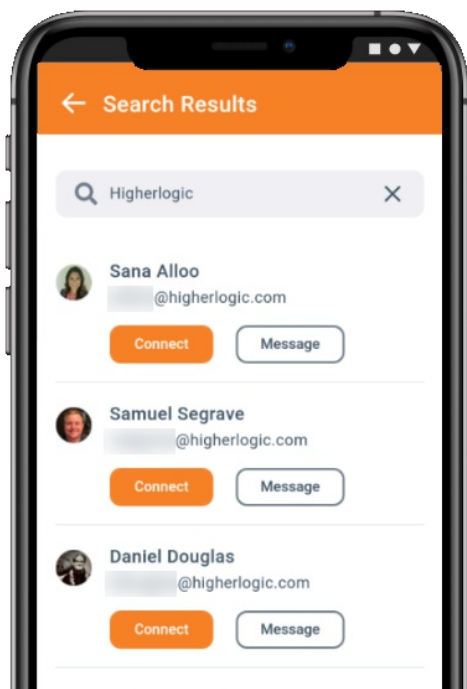
View the Directory

Tap the **Directory** icon at the bottom of the screen.



Search the Directory

1. Tap the search field to bring up your phone's keypad.
2. Search by first name, last name, full name, or email address.
3. Press the search key on your phone to view the results.



TIP: Results are provided on a separate page (Search Results).

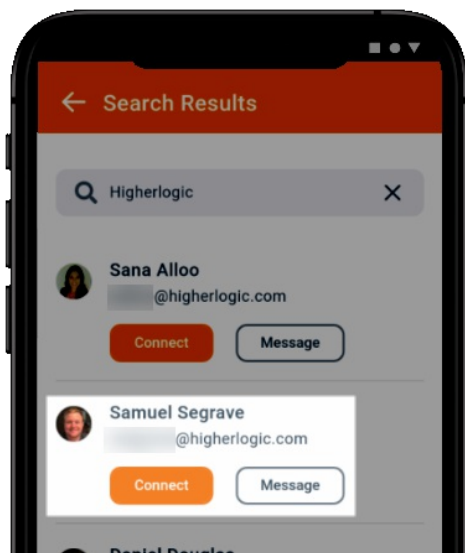
1. To search again, tap the X in the search field to erase your text and enter a new term.
2. Tap the **arrow** at the top left of the page to return to the Directory.

After performing a search, the Search Results page will remain active until you tap the arrow to return to the Directory. This is true even if you navigate away and come back.

Connect & message

After searching, you can interact with other members in the following ways:

- Tap **Connect** to send a connection request; they'll be notified via the Directory page and in their account inbox. If accepted, they will be added to your **Connections** list, and vice-versa.
- Tap **Message** to display the message editor; their name will auto-populate in the Send field, so just enter a subject and your message. Once sent, they'll receive your message in their account inbox.
- Tap the member's name or picture to view their user profile. From there, you can view any information they've decided to share, as well as connect with them and send messages.



Remove a connection

To remove someone from your list of connections:

1. Access their profile (tap their picture or name from your **Connections** list).
2. Tap **Connected** > **Disconnect**.

