## How to Add/Change Your Company

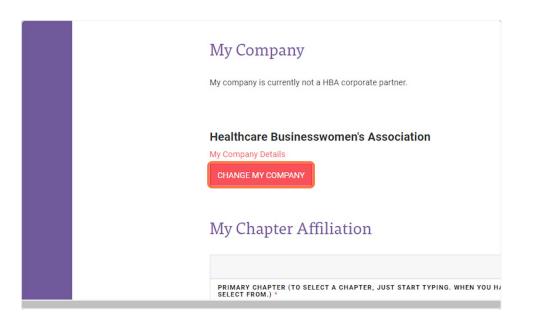
Last Modified on 08/04/2023 11:10 am EDT

## 1. Login to your HBA account/profile

## 2. Click on Edit Profile

	Hello, !
Edit Profile 🔗 My Company My Events	KEY STATISTICS Your company has 27 members worldwide. VIEW MORE
My Invoices Shopping Cart	
Store	Volunteering with the HBA

3. Click on "Change My Company"

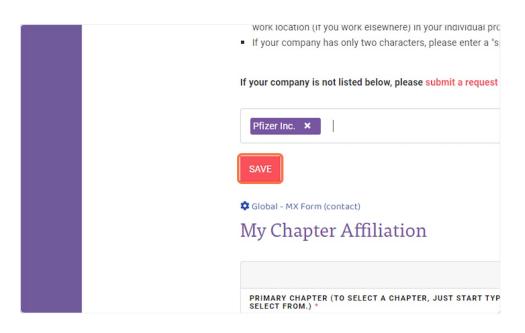


4. A pop-up box will appear asking if you want to remove yourself from your company. Select YES

5. Type in the few first letters of your company name. Results should appear underneath the search field. Once you see your company listed simply click on it.

to select a company, just start typing, when you have entered at least 5 chara
<ul> <li>HBA lists companies based on headquarters or corporate partner originatio work location (if you work elsewhere) in your individual profile.</li> </ul>
<ul> <li>If your company has only two characters, please enter a "space" after the set</li> </ul>
If your company is not listed below, please submit a request to add your comp
Pfizer
Pfizer Inc.
Primary Contact: Muniz, Meghan New York NY
filiation
PRIMARY CHAPTER (TO SELECT A CHAPTER, JUST START TYPING. WHEN YOU SELECT FROM.) $^{\ast}$

6. Click Save



7. Scroll to the bottom of the page and then click "Save Changes to Profile"

SPE	y Speaker Bio EAKER BIO (ENTER A LINK/URL TO YOUR BIO) VE CHANGES TO PROFILE	
Furthering the advancement	HEA COMMUNITY GENDER PARTY COLLABORATIVE	Sig