## Adding a Promo Code To Your Registration

Last Modified on 07/21/2022 1:59 pm EDT

Once an event has been added to your shopping cart;

- 1. Enter your discount code in the box provided. Please be sure to type the promo code exactly as it was provided to you as this field is case sensitive.
- 2. Click "Apply Code", please be sure to check that the balance reflects your discount.
- 3. Click "Next" or "Express Checkout"

If you are having difficulties applying the code or are receiving an error message:

- Make sure you chose the correct registration type (regular registration or employee of a Corporate Partner)
  - NOTE: Promo codes can not be used on a registration that includes membership
- Try typing in the code instead of copying and pasting the code as if you copy an extra space in the Promo code box the code will not work.

## Shopping Cart

Please scroll down to the "Next" button to proceed with the checkout process. If you do not need to select a billing address, shipping address or shipping method, you can click "Express Checkout" to go directly to the payment form.

Test Mode				
📜 SHOPPING CART 🎈 ADDRESS 🛼 DELIVERY 💽	PAYMENT 📀 REVIEW			
You currently have 1 items in your cart 🧰 Clear Cart			Order Summary	
Product	Subtotal			
Education programs - Member only (November 20, 2019 - November 20, 2019)	\$65.00		l Item selected <b>Purchase Subtotal</b> Sales Tax	\$65.00 \$0.00
Fairbanks, Bridget see details			Order Total	\$65.00
Total \$65.00 Billing Change >   Billing Change > Billing Change > Billing Change >   Enter your promotion code and click "Apply Code". If yourd, the corresponding discount will be calculated for each cart item where it is applicable. You can then enter another promo code, if you have one. If you are copying a promotion code, ensure that there are no extra spaces copied into the Promo code field. If there are spaces in the Promo code field, you will receive an error message and the Billing Change >				
code will not be accepted. A PAR Card is applied to the order total, as a form of a Enter Promotion code: APPLY CODE Enter Gift	,			CKOUT
PROFILE		NEXT		