Viewing event receipt

- Login to the HBA website
- In the left menu, select select "My invoices."



• Scroll to "My Invoice History" and either choose "export all to Excel" or click on an individual role to view details of that invoice and to download a copy to your device.

| Survey | | My Invoice History | | | | |
|--------|-----------------------------------|--------------------|---|-------------------|--|--|
| 9 | Му WOTY | To open/view | To open/view each invoice click on the line item below. | | | |
| ٦ | Shopping Cart | EXPORT ALL TO | EXPORT ALL TO EXCEL | | | |
| | HBA Ambassador Programs | Balance Due | Invoice Date | Invoice ID | Name (<u>click on a row to view details)</u> | |
| | HBA Corporate Partner ormation | \$0.00 | 07/27/2023 | INV-395952-J5Y5N8 | Meeting-Reboot, Rebalance, and Rise: 5 Steps to Thrive through Chaos | |
| Inf | | \$0.00 | 07/26/2023 | INV-395948-Z3R1J8 | Meeting-Women Leaders and Self-Care Series: Prevention of Gynecological Cancers | |
| 2 | Event Setup | \$0.00 | 07/26/2023 | INV-395931-P3S1X2 | Meeting-Find Your Fit: Summer Social with HBA Affinity Groups | |
| | WOTY Table Waitlist | \$0.00 | 05/05/2023 | INV-388872-G6K2G8 | Meeting-Celebrating Stars and Luminaries Reception | |
| | | \$0.00 | 04/21/2023 | INV-387097-V4S7L4 | Meeting-2023 HBA European Leadership Summit: Take the Lead | |
| | WOTY Table Preorders | \$0.00 | 04/14/2023 | INV-386273-C9N2H6 | Meeting-2023 HBA European Leadership Summit: Take the Lead | |
| | Av RSL Confirmation | \$0.00 | 04/11/2023 | INV-385877-R9N6V3 | Meeting-2023 HBA Woman of the Year (WOTY) | |
| | | \$0.00 | 03/21/2023 | INV-382429-F4Z1Y9 | Meeting-HBA MOVE Together | |
| • | Executive Opportunities | \$0.00 | 03/14/2023 | INV-381620-L0J5T5 | Meeting-Gender Pay Gap? Not on my Watch., Meeting-Kidney Disease Innovation & Awareness, Meeting-Making the Most of You HBA Membership | |
| | Membership Directory | \$0.00 | 03/14/2023 | INV-381506-C0S1J8 | Meeting-HBA Europe Gender Pay Gap Event | |
| * | My Downloads | \$0.00 | 02/13/2023 | INV-375702-N3B0P2 | Meeting-2023 HBA European Leadership Summit | |
| - | HBA Opportunities | \$0.00 | 02/08/2023 | INV-374465-H0K3V6 | Meeting-2023 HBA International Women's Day | |
| | | \$0.00 | 12/21/2022 | INV-364276-B0Q2D5 | Product sales-WOTY Elite Table | |